



BUILDING OPERATOR

Tonko Realty Advisors is currently seeking a building operator for their Vancouver Office who would report to the Operations Manager and will assist in the day-to-day operations at our Poplar Portfolio (1285, 1385, 1497 W. Broadway). The Operator will also be expected to perform regularly scheduled and some unscheduled tasks, to ensure the general well being of the property and its tenants.

Responsibilities:

- Respond to work order requests in a timely manner;
- Adhere to maintenance priorities;
- Perform scheduled maintenance on all equipment based on the manufacturer's recommendations and operating manuals;
- Work with various mechanical equipment including: pumps, motors, boilers, chillers, air handling equipment and building automation systems;
- Duties and responsibilities of the Operator may be modified from time to time or changed as required to meet the needs of the company.

Qualifications:

- 4th or 5th class Power Engineer, or equivalent;
- Valid driver's license and a reliable vehicle;
- Proficiency in Microsoft Office and operation of a Blackberry;
- Ability to communicate effectively and professionally;
- Able to work in a team environment as well as independently.

Tonko is a fully integrated real estate advisory and investment organization providing asset management, development and property management services in Western Canada since 1985. Tonko currently manages 12 million square feet of retail, industrial, retail and office properties with a market value of over \$2.3 billion. Currently Tonko has over \$300 million of construction projects underway.

Salary is commensurate with experience. The successful candidate will start immediately. Please submit resumes and salary expectations to HR@tonko.com or via fax at (403) 228-4899 to the attention of Human Resources.

This position was posted on March 24, 2010 and will remain open until a suitable candidate is hired. Although we value all applications, only those selected for an interview will be contacted.