

Submitter's Phone Number: Submitter's Email Address:

## **Leap Forward Award - Company**Entry Form 2024

This award recognizes a Property Management company that has recently taken significant leaps (within the past 3 years) to structure their environmental management program. This might include any (or all) of the following:

- 1. Developing Standard Operation Procedures that include all or some of the following:
  - a. Standards for energy and water management
  - b. Standards and schedules for preventative maintenance
  - c. Standards and schedules for air quality management
  - d. Standards and schedules for waste management
  - e. Standards for sustainable procurement
- 2. Initiating a program of BOME BEST® Certification and certifying several properties.
- 3. Developing and initiating a program of decarbonization for their portfolio.
- 4. Developing and uploading a preventative maintenance program into Angus (or similar platform) across their portfolio.
- 5. Developing a program of Energy Benchmarking across their portfolio (either directly through ESPM or via a third-party platform.
- 6. Setting up a framework for ESG reporting to a standardized, recognized reporting platform.

## **Payment Information**

Please provide payment information for awards submission and expression of interest (\$350 + GST)

Cheque (payable to BOMA BC)	Credit Card	
Credit Card #:	Expiry Date:	
Name on Card:	CVV Code:	
Billing Address:	Signature:	
Contact Information		
Company Name: Address: Submitter's Name:		

## Please answer the following questions in paragraph format

- 1. What new sustainability program/initiative(s) has your organization undertaken within the past three years? (10 points)
- 2. Describe what prompted the decision to launch this program/initiative? (4 points)
- 3. Describe the commitment your executive has made to your program/initiative? (6 points)
- 4. Describe the roles of your team members involved in the development and roll out of the program/initiative. (6 points)

- 5. Are there any critical timelines associated with your program/iniirative? If so, please describe. (4 points)
- 6. Have you set KPIs for your program/initiatives? If so, what are they? (5 points)
- 7. Have you seen progress towards your KPIs? If so, please describe. (4 points)
- 8. How have your communicated your program/initiative to your tenants? (6 points)

## **Images**

Please provide three to five high resolution photos. Include one group shot of the project team, and action shots of the team at work or any screen shots from a program dashboard (if applicable), along with a company logo (who the award would go to). JPEG files only. Each photo should be no less than 1mb and no more than 8mb. Email to Kiomi at kiomi@boma.bc.ca or upload to a free photo sharing site (i.e. Dropbox) then share the folder's link with Kiomi.