



Supplier/Contractor Award Entry Form 2019

Please select one of the following boxes:

- This is a self-nomination
 I am nominating my supplier/contractor

Contact name for entry:

Contact's company:

Contact's Phone #:

Contact's Email:

Nominee's Company Name (if different from above):

Nominee's Contact Name (if different from above):

Nominee's Phone # (if different from above):

Nominee's Email: # (if different from above):

Questionnaire

Maximum of 175 words per answer please. You may skip questions that are not applicable.

1. Describe how nominee has exceeded anticipated service level with example(s):
2. Explain how nominee demonstrates a professional approach to dealing with client:
3. Describe how the nominee is able to provide creative and/or alternative solutions to service performed:
4. Outline any innovative methods, practices and/or processes used by nominee to provide on-going service excellence:
5. Explain how nominee consistently performs timely, exceptional service in a cost effective manner and with minimal supervision:
6. Provide any additional comment that you believe warrants the nominee to receive special recognition from this award:

Letter of Support

If this is a self-nominated entry, the Building Representative or Property Manager must provide a letter of support verifying the entry's statements. To simplify this, the Supplier/Contractor may draft the letter and ask the Property Manager to sign it and print it on their letterhead, which can be scanned and attached to the entry form.

Images

Please provide four to eight high resolution photos (must include one group shot of the entire team, one action shot of the team at work, and a minimum of two other photos of your choice that support the entry), along with the supplier/contractor's company logo. JPEG files only. Each photo should be no less than 1mb and no more than 8mb. Email to Sarah at sjones@boma.bc.ca or upload to a free photo sharing site (i.e. Dropbox) then share the folder's link with Sarah Jones.

Payment Information

Please provide payment information for awards submission (\$200 + GST fee):

<input type="checkbox"/> Cheque (payable to BOMA BC)	
Credit Card #:	
Expiry date:	Digits on reverse:
Name on card:	
Signature:	